

For the attention of concerned industry and SMEs

## Call for experts – ETAG Conversion Cat C

The European Organisation for Technical Assessment (EOTA – [www.eota.eu](http://www.eota.eu)) is a non-profit organisation, bringing together Europe's Technical Assessment Bodies. EOTA was founded in 1990 to help realise the common European market for construction products. EOTA's special expertise is innovative and non standard construction products. Through its services, EOTA helps product manufacturers bring their cutting-edge products to the European market, using CE marking as an entry ticket.

Under the Construction Products Directive (CPD - 89/106/EEC) EOTA had developed European Technical Approvals Guidelines (ETAGs) which needs to be developed in EADs in the sense of the Regulation (EU) NO 305/2011. Basis for the planning is an agreement with the European Commission which can be consulted in it last version under

[https://www.eota.eu/ckfinder/userfiles/files/ETAG%20used%20as%20EAD%20-%20Indicative%20timetable%20for%20development%20of%20EAD\\_TB17-15.pdf](https://www.eota.eu/ckfinder/userfiles/files/ETAG%20used%20as%20EAD%20-%20Indicative%20timetable%20for%20development%20of%20EAD_TB17-15.pdf).

**We, the Technical Assessment Bodies, the Secretary General and the Technical Board Chair, together with EOTA Staff, would like to invite you to participate in the development!**

The following twenty ETAGs still need to be revised: ETAG 005, 006, 007, 009, 010, 011, 016, 017, 019, 021, 022, 023, 024, 025, 028, 030 (part 2 and 3), 031, 032, 033, 035.

We would like to establish the respective working groups (“newETAG WG”) by end of this year. Delivery of these EADs for publication in the Official Journal of the European Union is due by 15 December 2020. The whole revision exercise is subject to EOTA and EC auditing.

Detailed information on project planning and working groups (“newETAG WG”) you will find on our website under *EAD Development -> How to get involved?* or via the following link: [Technical Working Groups - EOTA](#)

### **Participation**

EU associations should consider to nominate experts with high technical competence in the relevant product area and English literacy. Objectivity and a sound technical judgement is expected from the expert throughout the whole revision process. EOTA does not provide for direct or indirect financial compensation of such industry/SME support in the work. EOTA will not seek for respective funding on EU level, but may support respective policy initiatives. All candidatures are subject to approval of EOTA Technical Board.

Applications by EU associations should be addressed by **end of September 2017** to EOTA Secretariat in Brussels and containing the following information and documents:

- Determination of the relevant ETAG and WG the EU association is interested in;
- Information on the scope of activity of the EU association and representativeness (preferably following EU transparency rules for consultative entities) and justification of the interest;
- Information on the employer of the expert and the experts' expertise (in brief);
- **Letter of commitment and Annex (signed) – to be downloaded** via the following link: [Technical Working Groups - EOTA](#)

**ANNEX I: Designated Technical Experts<sup>1</sup>**

**Undersigned Technical Experts declare, in their capacity of Observer, to have duly read and understood and to be bound, by the rights and obligations as set forth in the “Observers letter of Commitment” of ...name of the observer organization... dated ... .**

Working Group Name <sup>2</sup>	Sex M/F	Name	First name	Status	e-mail	telephone	Signature
				Observer			
				Observer			
				Observer			
				Observer			
				Observer			
				Observer			
				Observer			

<sup>1</sup> Please complete this form with the contact details of the relevant expert.

<sup>2</sup> To be filled by EOTA according to decision made in EOTA Technical Board

# OBSERVERS

## LETTER OF COMMITMENT

With this letter I, .....<sup>1</sup>  
in my capacity as legal representative of .....<sup>2</sup>  
hereby declare that .....<sup>2</sup>

commits to participate in, and to contribute to the activity of EOTA, working together in a consistent and uniform way as defined by the EOTA Statutes (“Statutes”), in particular Art. 15, the EOTA Internal Regulations (“Internal Regulations”) and the Regulation (EU) No 305/2011 of the European Parliament and of the Council of 9 March 2011, laying down harmonised conditions for the marketing of construction products and repealing Council Directive 89/106/EEC, so that a proper execution of EOTA’s duties is achieved.

In particular, .....<sup>3</sup>  
and the experts, mentioned in the ANNEX I, commit themselves to:

- take notice of the Statutes, the Internal Regulations and the Ethical Code of EOTA, as well as of the documents referred to in Clause 15 of the Internal Regulations, and to recognise to accept and to be bound by the rules and regulations as set forth therein;
- take an active role in supporting the Technical Board of EOTA and dedicate the necessary resources to this task in order to guarantee the optimal functioning of the Technical Workgroup(s) concerned;
- provide information in a timely fashion during all the stages of the activity;
- contribute in an objective manner and with sound technical judgement to the technical work;
- respect, in light of its Observership of EOTA and EOTA’s duties, that EOTA owns and disposes of all intellectual property rights as regards EAD’s and ETAG’s used as EAD’s, Technical Reports and any other EOTA document;
- license to EOTA its/their Copyrights on all materials and documents used to support the EAD development work or any other participating activities of EOTA, in compliance with the obligations as set forth in article 21 of the Internal Regulations that will *mutatis mutandis* apply to the Observers;.

---

<sup>1</sup> Fill in the name of the legal representative of the organisation. Organisation is defined as a company, corporation, firm, enterprise, authority or institution, or part or combination thereof, whether incorporated or not, public or private, that has its own functions and administrations (definition of the Commission Recommendation C(2013) 2021).

<sup>2</sup> Fill in the name of the organisation.

<sup>3</sup> Fill in the name of the organisation

- use the information it receives during its Observership of EOTA solely as intended to support the EAD development work or any other participating activities of EOTA and shall refrain from exploiting such information for other purposes. The confidentiality obligations as set forth in article 22 of the Internal Regulations shall apply *mutatis mutandis* to the Observers.

Done at .....<sup>4</sup>

For the organisation

The legal representative

---

<sup>4</sup> Please specify date and place of signature.